



Prawaas 3.0

India's Flagship Bus & Car Travel Show
August 4-6, 2022
Hitex Exhibition Centre, Hyderabad
August 5-6 Trade Expo & Conference

Organiser



Host Association



Prawaas Secretariat:

MM ACTIV SCI-TECH COMMUNICATIONS PVT. LTD.

First Floor, Trade Fair Office Building, HITEX Exhibition Centre, Izzat Nagar, Hyderabad – 500 084. Telangana.

Mob: +91 9513332453 / 9246577114, Email: secretariat@prawaas.com, Web: www.prawaas.com

Dear Participant,

We are delighted to welcome you to Prawaas 3.0. *MMACTIV* (Event Partners) will do everything possible to make your participation a pleasant business experience.

This Exhibition Manual contains complete details for your assistance. To help us serve you better, you are requested to complete the enclosed *forms* carefully and *return them* to us by the specified dates.

Exhibitor Badges will be provided at the time of taking possession of the stand and in order to have a disciplined look, please advise your personnel to wear the same at all the times at the Venue. This is important in view of the security arrangements.

Indemnity Form has to be filled up and a print out of the same with the seal of the organization has to be carried along with the authorized personnel and to be brought to the venue. The Exhibitor Directory Form and the name of the Exhibitor Personnel should be emailed to the secretariat by 25th July, 2022.

To ensure your participation is well organized, we suggest you to nominate an Exhibition Coordinator who will coordinate all the activities related to your participation with us.

For further details please feel free to write to me

With best regards,

Mangesh Vichare

Director – Operations & Planning

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BUS & CAR OPERATORS CONFEDERATION OF INDIA

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LOCATION MAP HITEX EXHIBITION CENTRE, HYDERABAD



Hyderabad is the capital and the largest city in the Telangana State and the 3rd largest city in southern India. Hyderabad is situated on the hilly terrain around artificial lakes including the famous Hussain Sagar lake. The city has a diverse ecosystem including state-of-the-art infrastructure, human capital, and presence of corporate headquarters, global connectivity, and commercial real estate to cater to various industries, presence of reputable academic institutions, technological advances, innovation and pleasant climatic conditions. The formation of special economic zones and HITEC City dedicated to information technology has encouraged leading multinationals to set up operations in Hyderabad. The city of Hyderabad also serves as the central hub of transport and logistics within the state.

Event Venue: HITEC Exhibition Centre,
Izzat Nagar, Hyderabad - 500 084,
Telangana, India

LOCATION DETAILS

- Distance from Airport – 34.1 KM
- Nampally Railway Station – 17.2 km
- Secunderabad Railway Station – 19.9km
- Kacheguda Railway Station – 21.2km
- Nearest Metro Station - Hitech City Metro Station – 2.7 km



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General Information and Regulations

1. The words listed under '**definitions**' will bear the following reference for the purpose of this event.

Organizers / Event Partner:	BOCI (Bus & Car Operators Confederation of India) / MM Activ Sci-Tech Communications Pvt Ltd.
Event	Prawaas 3.0- India International Bus & Car Travel Show.
Exhibitor	Any employee, staff, agent or authorized personnel belonging to a government department or undertaking, company, partnership firm or individual to whom space has been allotted for the purpose of exhibiting.
Venue:	HITEX Exhibition Centre
Stand / Booth / Stall / Pavilion:	Exhibition space reserved for an exhibitor.

2. All applications for participation should be made on the **Space Application Form** and submitted to the Event Partners. Submission of this form with payments will confirm participation. Acceptance of rules and regulations are binding on all the participants. The organizers reserve the right to accept or refuse any application without assigning any reason.
3. Allotment/ Possession of stands is final only on producing receipt of 100% payment and clearance from the Account & Marketing.
4. Although total subletting of a stand to a third party is not permitted, partial subletting to a sister concern, associate or agent may be allowed by the organizer on written permission.

All payments should be made by Bank Draft or Account Payee Crossed Cheque “ **MM Activ Sci Tech Communications** ” payable at Bengaluru.



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5. No alteration to the size or position of the stand is permitted without prior written approval of the Event Organizers who reserve the right to change the layout/stand number or gangways. The organizers also reserve the right to require exhibitors to make such alterations to their stands and setting of their exhibits as they reasonably feel necessary to maintain an acceptable standard of presentation and to avoid interference with the display of other exhibitors.
6. Further, no banners, placards, etc. will be allowed on the premises or complex or on the roads in the vicinity. Such unauthorized display is liable to be removed by the organizers without notice at the cost of the exhibitor. Exhibits must not obstruct passages.
7. Two Exhibitor badges will be allowed per 9sqmt stall space to man the stall.
8. No stand will be left unmanned during the exhibition. Staff of exhibitors must be present at least 60 minutes before the visiting hours of the exhibition. No activity which in the opinion of the Event Organizer's amounts to nuisance or annoyance will be caused by the exhibitors. The Event Organizer's shall have the right to take remedial action in such cases.
9. The exhibitor should not cause any damage to the site/building/stand. Any such damage will be made good at the expense of the exhibitor.
10. The exhibitor will also indemnify the organizers against any claims resulting from mishaps due to faulty equipment/faulty handling of material or non-observance of legal or safety requirements by them.
11. Arrangements will be made for providing round-the-clock security in the Exhibition Halls. However, the organizers are not responsible for any theft, pilferage, loss or damage of any material, goods or properties belonging to individual exhibitors at any time before, during or after the exhibition for any reason or cause whatsoever.
12. Insurance of exhibits, against all risks prior to, during and after the exhibition should be done by the exhibitors at their own cost. The Organizers/Event Partners/Event Managers will in no way be responsible for any loss or damage.
13. Should any exhibitor decide to withdraw from participation in the exhibition, decision as to the refund rests entirely with the Event Manager at their sole discretion and as per the cancellation policy.



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14. If due to Force Majeure or other unavoidable circumstances, the organizers are forced to cancel the exhibition, the exhibitor will not be entitled to claim damages or compensation of any kind other than refund of space contribution. The organizers reserve the right to reschedule the event in the interest of the exhibition.
15. The organizers may alter or add new rules and regulations for the benefit of the exhibition. Such rules will be given in writing and will be binding on all exhibitors.
16. In case of pavilion plot, construction up to a height of 4 meters is permitted to allow visibility of other exhibits. It should be ensured that visibility of other stalls is not blocked. And in case of bare space allotted at either side of hanger no back wall construction allowed.
17. All drawings/designs showing stand construction have to be submitted in duplicate and approved by the organizers/Event Managers, who reserve the right to recommend changes/modification, in the interest of the overall presentation of the exhibition. Exhibitors have to ensure that the changes recommended are carried out.
18. All stall Designs to be submitted to the organizer by **20th July 2022** for Approval.
19. **Electrical Supply:**
 - a. Shell Scheme – Basic Power for 3 Spot Lights and 1 Plug point per every 9sq.m Stall is complimentary
 - b. Bare Space – Exhibitors must install separate and independent switch connections for each machine / exhibit. Alternate connections or throw over switches are not allowed. In case power is supplied to the stand from two or more main points, exhibitors must distribute the load as per the capacity of respective switchboards in consultation with the organizers. The main electric supply point must be kept easily accessible for operation and repair in the event of emergency. These should not be concealed or covered. Power will be released only after the wiring work is carried out to the satisfaction of the organizers. Exhibitors are advised to install equipment like Voltage stabilizers / UPS for their sophisticated machines / exhibits.
 - i. Power supply for all purposes will be from Generators. If any exhibitor requires extra power it can be sourced at additional cost (Rs. 5000 per Kw for All Event Days)



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SITE MANAGEMENT TIME TABLE

Schedule

A. Pre-show:

- (1) Possession : Vehicle possession (Bus & Car) On 3//08/2022
Time: 7.00 AM Onwards
- (2) Possession: Bare Space/Pavilions Possession: 03/08/2022
Time: 09.00 AM Onwards
- (3) Possession: Shell Stand Possession: 04/082022 Time :7.00 AM Onwards
- (4) Completion of stand interiors by all exhibitors: 04/08/2022 by 9.00 p.m.
- (5) Hall cleaning and removal of empties: **04/08/2022 by 9.00 p.m.** onwards

B. Exhibition Dates : August 5th – 6th

C. Inauguration : Thursday August 5th 2022 @ **02.00 P.M**

D. Expo Timings : On 5th: 10.00 a.m. to 06.00 p.m.
: On 6th: 10.00 a.m. to 06.00 p.m.

E. Post-show :

- (1) Commencement of dismantling: **6th August 2022, after 6:00. PM**
- (2) Vacating of exhibition area by **11:30 PM Mid night on 6th August 2022**
- (3) Disconnection of utilities by organizer: by **11.59 PM Midnight on 06th August 2022**

The Event Managers and contractors will be available at their site office at the venue from 03/08/2022 between 10.00 a.m. to 8.00 p.m. to assist exhibitors during stand construction and dismantling period. During exhibition days they will be available between 10.00 a.m.-7.00 p.m.

On show days, exhibitor staff will be allowed to stay in the exhibition hall strictly for only half an hour after closing time to refurbish and/or service their exhibits/stand.

No representative of exhibitors will be allowed inside during, pre & post show timings without the exhibitor badge.



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Exhibitor Checklist.

ADMISSION

Admission Badges

Exhibitor badges will be issued by the organisers on **3rd August 12:00 – 18:00 hrs. In the Registration area.** Exhibitors can collect their badges by presenting their allotment letter on arrival at the venue.

Admission during the Exhibition Period

- (1) Admission will be allowed by badges provided by the organisers only. (Names to be provided of the approved numbers for Exhibitors), these badges are not transferable.
- (2) Admission badges for all local Indian staff of foreign representative offices, foreign business agencies and joint ventures that need to enter the exhibition hall to work at the booths will be issued by the organisers at Exhibitor Registration area.

Booth Construction and Management

When an exhibitor appoints an outside contractor to fabricate their booth or an exhibitor fabricates their booth by themselves both the exhibitor and contractor must fully understand following information and regulations. Exhibitors and contractors are expected to comply with all fabricating building regulations, all government rules and regulations, as laid down by the organisers.

Standard 9 sq meter Booth Speciation - Under Shell Stand scheme, exhibitors will be provided with synthetic carpet and fascia with standard lettering with the name of the Organisation along with the following entitlements:



Utilities provided for each 9 sqm:

1. Two/Three Side Laminated Panel Walls
2. Wall-to-Wall Carpet
3. One Table
4. Two Chairs
5. Three Spotlights
6. One 5 Amps. Power socket
7. One Waste Paper Basket
8. Two exhibitor badges.



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For Shell Stand Stalls with more than 9 sq. mtr Area, entitlements will be provided on a pro-rata basis.

Bare Space: - Will be allotted only for space booked. All extra materials /power/ furniture/ Carpet will be at an additional cost

No rebate will be given if exhibitor decides not to avail of any of the above shell scheme provision. Exhibitors must apply for electrical/power source at additional cost as required by them over and above the entitlement.

CONTRACTOR INSURANCE

It is important to note that exhibitors/contractors must have their own insurance coverage in place.

BOOTH HEIGHT LIMITS

- The maximum height of construction is **4 meters** for bare space booths.
- The maximum height for Shell scheme booths is 2.5m.

BOOTH DESIGN DRAWINGS & APPROVAL

Bare Space Booths

When Exhibitors sign an Exhibition Space Contract they agree to abide by all the Rules & Regulations set out in this Manual and to ensure that their contractors abide by them. In order to avoid any dispute, you must submit the layout of your booth to the Organisers for review and approval. All design proposals must conform to all statutory requirements and those set out in this Manual and must include the following:

- Plan view showing clearly all dimensions, walling and major exhibits.
- Elevation views, showing clearly all dimensions, graphics, etc.
- Structural calculations / drawings proving structural stability, weight loadings, etc.
- Details of materials and fire protection.

Any modifications to the booth design must be submitted for approval again. Booth installations not complying with the most recent plan received by the Organisers will not be authorised. The organisers will check all booth installations and will reject those that do not confirm to the exhibition regulations.

The design of the booth must be such that it can be safely erected and dismantled within the move-in / move-out time available.



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RULES APPLICABLE FOR SHELL SCHEME BOOTHS

- a) Minimum space available for booking shell scheme is 9m².
- b) No painting or pasting of wallpaper on the booth panels is permitted.
- c) No additional fitting or displays are allowed to be attached, nailed, screwed or drilled to the booth structure or fascia board. On violation of this instruction, the exhibitor is liable to be charged by the official agency for damages caused to the booth.
- d) The use of inflammable materials for decoration of the booth is prohibited, unless such decorations have been treated with fire-retarding substance. Use of heating appliances is strictly prohibited.
- e) Artificial plants and flowers are combustible and give off toxic fumes; therefore they must not be used for booth dressing.
- f) No suspension / cloth banner(s), from hall ceiling or fixtures to the walls, column & floor of the hall or any other part of the building structure is permitted. Exhibitor should only utilize inner part of the booth allotted to them for display.
- g) Height of all fittings / exhibits should be restricted to 2.5mts. **The rear and side walls should be 2.5mts high. Structures / exhibits (mounted or otherwise) between 2.5mts & 3 Metre in height must be approved by the organisers and placed at a minimum distance of 1mtr from all sides within the booth.**
- h) No financial credit / adjustments will be given by the show organisers / official contractor, for any shell booth items not utilised by the exhibitor.
- i) No POP or display material should be pasted or nailed on the fascia name board provided by official shell booth contractor. **Any violation to this will demand a penalty.**

RULES APPLICABLE FOR BARE SPACE & SPECIAL DESIGN BOOTHS

- a) For booths with 2 or 3 open sides or island booths, there shall be no partitions on the open sides. The inside partitions shall also be such that they do not obstruct the view or aesthetics of adjoining booth(s). In case these are found to be obstructive, such partitions shall have to be changed with clear glass / acrylic above a height of 1.2 mts.
- b) **Individual booth(s) number(s) as allocated by the organisers should be displayed on the booth in such a manner that it is clearly visible to all visitors.**
- c) No partitions / structures / features shall be placed in such a way / location that it obstructs the aisles or aesthetics of the overall exhibition or view of other booths surrounding it.
- d) **Exhibitors are requested to submit for approval scaled booth layout plan, elevation with dimensions, artist's impression (3D views) and electrical single line drawing to the organisers latest by 20th July 2022**



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- e) Clearance / alterations that may be necessary will be intimated within 10 days from the receipt of the designs. **No booth on bare space shall be built without the prior written approval of the organisers.**
- f) The exhibitors must keep one copy of the approved drawing at the work site at all the times during the show.
- g) In case any pre-fabrication is done by an exhibitor before the approval of the design by the organisers, the exhibitor shall be bound by the changes / modifications advised at the time of approval of the design and will have to change the said pre-fabricated structure or any other feature so as to adhere to the basic design guidelines.
- h) Approval of booth designs will be at the sole discretion of the organisers.**
- i) All booths in the exhibition are recommended, irrespective of height, to have at least half of the open sides (frontage / sides) open or fitted with transparent material to the underside of fascia. **It is advisable to keep at least 30% of the floor area free for smooth movement of visitors ensuring equal access & information to all.**
- j) All the material used in the construction of the booth, features and displays, including signs and fascias, shall be non-combustible, inherently non-flammable or durably flame proofed.
- k) NO WELDING or CUTTING that may be flammable or sawing is allowed in the hall.**
- l) DESIGN AND CONSTRUCTION MUST CONCERN SAFETY FIRST.** Use of proper and strong material or equipment is a definite requirement. **Workmen employed for assembling / dismantling booths should be compulsorily above 18 years of age and skilled / suitably trained in their respective job functions & areas.**
- m) Debris or stain from flammable material (like thinner) must be kept away from the working areas at the end of each working day.
- n) Do not knock, nail nor sharpen on the surface, wall or any part of the building.
- o) No glue, 2-sided foam tape or any material will be allowed to be pasted or stuck on the wall or on any structure of the building.
- p) Pulling sling or wire rope (hanging of any kind) against any structure of building is strictly prohibited.
- q) Covering materials laid directly on the floor is prohibited as use of floorboard underneath is required. If necessary, use of 2-sided tape is possible with prior permission from the organisers. If permitted, removal of the tape and polishing of the floor to return it to the same condition as before is required.
- r) In the interests of the exhibition & safety aspects, the organiser reserves the right to close down / discontinue fabrication works of such exhibitors who fail to comply with the rules & regulations of the show and as advised by the organisers.
- s) All booths that are designed to incorporate raised floor / platforms should necessarily provide 1mtr wide access ramp for the disabled on at least one side & within the periphery of their booth. The access ramp for disabled must be clearly shown in the booth design at the time of submission of the designs and is a must for design approval.
- t) Structures of special designs should remain within the boundaries of the space allotted and should not protrude into adjacent booths or aisle spaces.



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- u) No aisle space may be obstructed by any exhibits or structures thus ensuring free flow of public / viewers.
- v) Cooking of any kind inside the booth / exhibition halls is strictly prohibited.
- w) Neon or flashing lights / signs shall not be permitted unless they form an integral part of an exhibitor's product.
- x) Cloth / synthetic banners will not be permitted
- y) **All the exhibitors and their respective special booth design contractors are requested to complete the booth fabrication work by 21:00 hrs of 4th August 2022, after which no work would be allowed to continue in their booths.**
- z) **Exhibitors / contractors wishing to continue beyond the above mentioned deadline would be levied a penalty per booth thereafter. Kindly contact the organiser's office on site for further details & procedures.**

REAR SURFACES OF BOOTHS

Contractors must neatly finish any exposed booth surfaces unless the surface is facing the outer wall of the exhibition centre. The organisers reserve the right to order modification of any exposed surface and the contractor shall be responsible for the cost. **Exhibitors /contractors are not allowed to put advertising, logos, signs etc. on any rear surface of their booth when this faces or is adjacent to other exhibitor's booth.**

STORAGE

Exhibitors needing space for storing their empty cartons / crates on site should contact the official freight forwarder, who will make necessary arrangements subject to availability of space only. The charges if any will be paid by the exhibitor to the freight forwarder directly. Or else, exhibitors must arrange for their empty and non-usable cartons / crates to be transported back to their own premises.

No excess stock and literature or packing cases may be stored in & around pathways or behind the panels / shell structure

ELECTRICAL INSTALLATION

Application for Electricity

Bare Space booth exhibitor / contractor must apply for electricity from the Official Electrical Agency before.

SMOKING

Smoking is prohibited within the exhibition hall & toilets. The exhibitor / contractor shall be held responsible for any damage or loss caused by his/her smoking in the exhibition area



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CEILING HANGING POINTS

- (1) No hanging object is allowed in the exhibition centre.
- (2) The ceiling cannot be used to fix or stabilise any booth structure connected with the floor.
- (3) If the booth is located close to the walls, no support of the walls should be taken.

WORKING AREAS

- a) Exhibitors / contracting company personnel must always wear their uniform and / or display ID card / badge in working area(s) at all times, without which the security reserves the right to deny entry to the venue absolutely.
- b) In the event that the centre finds that any exhibitor / contracting company personnel does not follow its rules and regulations which results to any damage of the building, it will disclaim from exhibitor / contracting company and / their personnel the amount of repair costs.
- c) Any damage or loss of equipment / personal belongings within the venue is not the responsibility of the organiser / exhibition centre.**
- d) Exhibitor(s) must ensure that electric equipment used in their booth, is switched off before leaving every day.
- e) No sleeping is allowed in the working areas.
- f) Exhibits containing explosives, radiation or any dangerous materials are strictly prohibited.**
- g) Use of LPG or any other type of flammable gas in the premises is not allowed.**

Installation of electrical fitting must be handled by approved electrical engineers only; layout of electrical installation must be submitted to the organisers for approval prior to installation.

ELECTRICAL

Bare Space booth contractors must apply for electricity supply from the Official electrical agency before the deadline through mail: asif.prawaas@gmail.com



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PERSONAL PROTECTIVE EQUIPMENT (PPE)

Safety Helmets

All booth contractors working in the exhibition centre must wear safety helmets. Safety helmets are essential in the Case of working at height, or being in the vicinity of contractors working at height. Please make sure that you wear your safety helmet properly, fitting the chinstrap to avoid the helmet falling off.



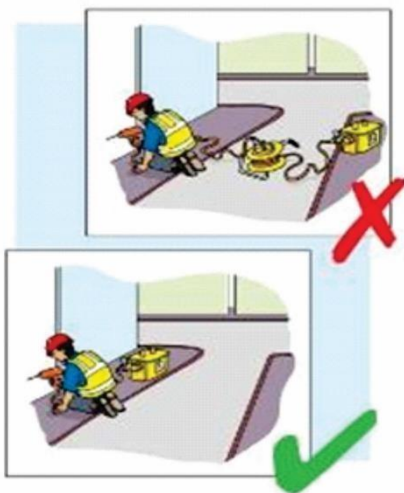
Footwear

Correct footwear protecting against nails, debris and etc. are required for exhibitors/contractors working in the exhibition centre during build-up and dismantling.

Use of Tools and Equipment

Contractors are required to have any other PPE which are suitable for their work such as gloves, goggles, masks, earplugs.

OBSTRUCTION TO GANGWAYS



During the process of installation, construction and removal of booths, the gangway must not be used at any time for the storage of plants, materials or debris of any kind. The organisers may at their discretion order the removal of such objects and the exhibitors /contractors will be liable for the cost of removal.



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OFFICIAL VENDORS

B16 Official vendors - Stall design / fabrication

For space & shell scheme booth (above 9 sqm) exhibitors needing assistance in design / fabrication of their stand space, the organisers provide options of recommended stand fitting agencies for selection as below.

ASAP Communications	Eventures
Contact: Mr. Vikram Shankar / Ms. Sanghamitra Saha	Contact: Mr. Darshan
Mobile : +91 9652063936 / 8969045369	Mobile: + 919849069424
Email : info@asapcomm.in	Email – darshan@eventuresindia.com

TEMPORARY STAFF / Manpower (Host & Hostess)

Host / hostess will be properly dressed in formals i.e. males will be wearing formal shirts with a tie and females will wear saris who will help the exhibitors promote their products / services to their customers / buyers. **They will not extend any help to clean tables / wash utensils etc**

Eventures
Contact: Mr. Darshan
Mobile :+91 919849069424
E-mail : darshan@eventuresindia.com



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Accommodation & Travel (Hotel Reservations)

Contact : Ms. Navneet Kaur
Mobile: +91 97691 99646
Email - navneet.kaur@mmactiv.com

OFFICIAL FORWARDING AGENT

R. E. Rogers India Pvt. Ltd. is the official forwarding and customs liaison agent. Shipment schedules, documentation and related matters should be handled directly between the official freight forwarder and exhibitors. For full information please contact them at:

Freight Forwards Partner:
Contact: Mr. Surendar
Mobile:+91 9945083076
E-mail:- surender@rogersworldwideindia.com
Contact: Mr. Vinay
Mobile:+91 900003413
Email : vinay@rogersworldwideindia.com



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TARIFF CARD FOR ADDITIONAL SERVICES

I. Audio Visuals / Other Furniture's

<u>S.NO.</u>	<u>DESCRIPTION OF ITEMS</u>	COST PER UNIT IN INDIAN Rupees	Qty	AMOUNT
1	Laminated panel 1m x 2.5m	1000.00		
2	Octomom Table (one side open)	900.00		
3	1mx.5mx.75m			
4	Lockable cabinet	1650.00		
5	Information Counter	3300.00		
6	Wall shelving 1m x .3m (Glass)	450.00		
7	Cushioned chair (without arm)	500.00		
8	Revolving Chair	1400.00		
9	Glass Round table	1400.00		
10	Plasma 42" (Per Day) with stand	4500.00		
11	Waste paper basket	150.00		
12	5/15 Power rider	600.00		
13	5/15 amps. Power outlet	300.00		
14	100 Wt. spot light	1500.00		
15	Metal halide light 150 wt.	2500.00		
16	Coffee and Tea Machine – 500cups/per day – Rate per day	6000.00		
17	Extra Power Kw(per day)	5000.00(Per KW)		
18	Brochure stand	1000.00		

Note: 18 % Government Tax (GST) shall be charged on above services.

For the above Facility Please contact:

Email: - asif.prawaas@gmail.com

Note - THIS FORM TO REACH ORGANISER'S OFFICE BY 25/07/2022

Note: Rental all above items are for event days.



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From: 01

Requirements for additional services

Exhibitor can share their requirement with the contractors at the venue and the same will be supplied by the contractors on payment. Also your requirement can be forwarded to the Event Managers by **Email only** by 25/07/2022

Additional Requirements for :

- 1) Electrical
- 2) Audio Visual Equipment
- 3) Temporary Manpower
- 4) Security

The above services are available at the venue at additional cost.

Tariff for additional requirements attached are mentioned on page 21



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Form No. 02

Indemnity / undertaking

(To be filled in by Authorized Personnel and strictly the printout with the seal should reach Secretariat by 25/07/2022)

Dear Sir,

I/We, the undersigned, hereby declare that I/We have read and understood the Rules and Regulations of participation in Prawaas3.0 as well as the contents of the Exhibitors' Information and that I/We agree to abide by the said Rules and Regulations without reservation.

I/We further declare that I/We indemnify Event Managers against payment of taxes, penalties, charges, levies, OCTROI, CESS, import duties etc. or any other statutory payments which Event Managers may be called upon to pay on my/our behalf now or in near future. Further, I/we also indemnify Event Managers against any loss of property / damages / loss of life / accidents etc.

Name:

Designation:

Organisation Name:

For and on behalf of Exhibitor

Signature

Company Seal



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Form – 03

EXHIBITORS DIRECTORY

(To be filled in by Authorized Personnel and emailed to **Mr. Asif** at **Email: asif.prawaas@gmail.com** by 25/07/2022)

DATA FOR FREE ENTRY IN EXHIBITORS DIRECTORY:

Name of the Exhibitor:

Booth/Pavilion No. & Area:

Name required on Fascia:

Address:

Contact Person:

Designation:

Phone No:

Fax Nos.:

Mobile No:

Email:

Website:

Organisation Profile: Maximum 80 words

Signature

Company Seal



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From: 04

Stall Management - EXHIBITION PERSONNEL

Please provide us a list of your personnel who will be part of the team so as to make exhibitor badges

- 1.
- 2.
- 3.
- 4.
- 5.

If more please indicate

(Please note that only 2 Persons are allowed per 9 sqmtr Space.)

(To be filled in by authorized Personnel and emailed to the below contact by 25/07/2022)

Ms. Navneet: navneet.kaur@mmactiv.com



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From: 05

POSSESSION OF STAND

Name of Exhibitor (Organization Name): -----

Stand No.: -----

(To be filled in and submitted at the time of taking physical possession of the stand)

We have made full payment of our space, the last instalment Rs. _____(Rupees
 _____only) having been paid vide our cheque/DD No.
 _____dated_____Please handover possession of our stand to Mr. / Ms.
 _____.

**ALL OUR WORK WILL STOP AND WE WILL CLEAR THE AISLES AND PASSAGES OF ALL
 EXHIBIT MATERIAL BY 9.00 P.M. ON 4th August 2022**

Name of the Exhibition Coordinator:

Signature:

Company Seal:



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From: 06

EXHIBITION GOODS ENTRY PASS

To: **The Security-in-Charge**

From: **Name of exhibitor:**

Stand No.

Please allow entry of _____ packages relating to our participation at **"PRAWAAS 3.0"**

Signatories:

Exhibition Coordinator:

MM ACTIV:

Security:

Date:

Date:

Date:

Time:

Time:

Time:



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From:07
EXHIBITION EXIT PASS

To: The Security

From: Name of exhibitor:

Stand No. _____

Please allow exit of _____ packages brought in by us relating to our participation at
"PRAWAAS 3.0"

Signatories

Exhibition Coordinator:

MM ACTIV:

Security:

Date:

Date:

Date:

Time:

Time:

Time:



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Emergency Support

Useful Telephone Numbers

Hyderabad Police Helpline

Numbers

- Police Control Room : +91 100 / 9490617100 / 4027853412
- Assistant Commissioner of Police : Direct: +91 40 27852915 M: +91 9491039175
- Madhapur Police Station: 040 27852916
- Traffic Control Room : +91 22 2493 7755 / 7746 / 2494 0303 /088988 05187
- Women helpline : +91 9494731100

Fire Brigade

Name	Phone Number
Fire Brigade Control Room	+91 101 / +91 8712699464
Fire Station Madhapur	+91 8712699444 / 40 23442940 / 41 / 42



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Hospitals

Name	Number	Address
Care Hospitals	Tel: 040 68106589	Old Mumbai Highway, Near Cyberabad Police Commissionerate, Jayabheri Pine Valley, Hitech City, Hyderabad - 500032
Image Hospital	Tel: 9052499999	1 - 90/2/9/2, Hitech City Road, Vittal Rao Nagar Road, Madhapur, Arunodaya Colony, Madhapur, Hyderabad, Telangana 500081
Pace Hospitals	Tel: 04048486868	Metro Pillar Number C1775, 18, Hitech City Rd, HUDA Techno Enclave, HITEC City, Hyderabad, Telangana 500081
AIG Hospitals	Tel: 04042444222	No 136, Plot No 2/3/4/5 Survey, 1, Mindspace Rd, Gachibowli, Hyderabad, Telangana 500032

Event Operations Team - Help Line

Mangesh Vichare	Director - Operations	+91 9890021975
Asif	Additional Requirements for booth/Pavilion	+91 9885003938
Nitin Gohil	Stall Possession / Infrastructure	+91 84464 69942
Navneet	Travel & Accommodation and tourism	+91 97691 99646
Vivek Patil	Registrations, Badges / B2B	+91 98601 08651